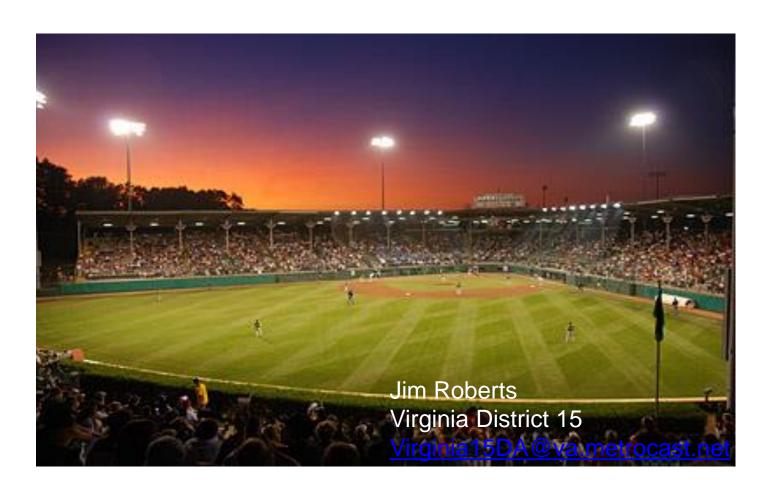




Little League® Baseball and Softball League Official Training







GETTING STARTED







- 1939: Founded by Williamsport, PA resident Carl Stotz started with 3 teams: Lycoming Dairy, Lundy Lumber and Jumbo Pretzel. The first season played in a vacant lot
- 1947: Little League expands outside of PA and the first Little League World Series (known then as the National Little League Tournament).
- 1949: Little League expands to 307 US leagues and the Saturday Evening Post does a feature story on the program highlighting the 1948 National Tournament. Carl Stotz is inundated with requests for information about the program.







- 1951: Little League goes international with a league in British Columbia, Canada and grows to 776 programs.
- 1953: The National Little League
 Tournament is televised on ABC with
 Howard Cosell handling the play-by-play.









- 1964: Little League is granted a Charter of Federal Incorporation by the U.S.
 Congress and signed by President Lyndon B. Johnson.
- It provides for incorporation of Little League in all 50 states and endows the program with protective integrity by the U.S. Government.
- This places Little League in the same category as Red Cross, Boy Scouts, Boys Clubs of America and a select group of other agencies similarly chartered.







- 1974: Little League rules are revised to allow participation by girls. Little League Softball and Senior League Softball programs are created.
- Little League continues to grow and expand on all fronts, becoming what it is today: the largest organized youth sports program in the world.





Organizational Structure/Chain of Command

Little

League

International

Regional

Headquarters

District

Administrators

Local Leagues





Charter/Insurance Enrollment Form

- Send early, even if exact team numbers not yet determined
- Team Charter fees may be deferred for a limited time
- Insurance premiums must be paid in full before coverage is effective
- Fill out completely

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ASAP Program

Requirements for ASAP Plan

- 1. Have an active Safety Officer
- 2. Publish, distribute safety manual
- 3. Post, distribute emergency numbers
- 4. Check everyone (volunteers and hired workers) on National background check
- 5. Provide fundamentals training
- 6. Provide first-aid training
- 7. Require field inspections before use







ASAP Program

Requirements for ASAP Plan

- 8. Complete annual Facility Survey
- 9. Use concession stand procedures
- 10. Regularly inspect and replace equipment as needed
- 11. Have prompt accident reporting
- 12. Require first-aid kits at events
- 13. Enforce all Little League Rules
- 14. Qualified Safety Plan Registration form
- 15. Player and Coach/Manager registration or player roster information Data prior to April 1st







ASAP Program

 All league safety plan materials must be postmarked no later than April 15, 2023 to be eligible for any of the awards.

 Leagues working toward the District Incentive must have all requirements received and approved by Little League International no later than March 31, 2023.







Local League Constitution



 Constitution: Reviewed & approved annually by the membership at a duly organized meeting as provided in Article XII of the Model Constitution

 Forwarded to Regional Headquarters to be reviewed

 Board of Directors may not deviate from document





Local League Constitution



 The Constitution spells out the duties and responsibilities of the officers of the board, definition of membership, election procedures, meeting requirements such as quorum, etc.

Legally-Binding Document





Winter







Local League By-Laws/ Local League Rules

 By-Laws/Local League Rules: created each season by the Board of Directors



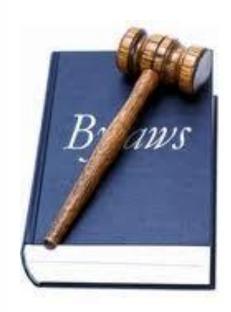
 Must be in compliance with Little League Rules & Regulations

 Sent to DA for review and waivers requested, when necessary





Local League By-Laws/ Local League Rules



 This document expires annually at the end of the fiscal year and must be renewed annually

• They normally include the local board's procedures for Age Structure, Selection of Tournament Teams (All Stars), specific ground rules for various divisions, etc.





Registration Promotion

 Download the Registration Template from the Marketing and Registration Tools located in the Chartering & Marketing Toolkit- Online Resource Portal

www.LittleLeaguetoolkit.org

- Registration Poster (Color or B/W available)
- Media Releases
- Ad Slicks







Registration Promotion



- Call/email previous years players and remind them about registration
 - Ask them to spread the word
 - Have a membership drive contest with rewards given to the highest player members referring new players





Player Registrations

- Have Multiple Dates available
- Paperwork Needed:
 - Enrollment & Volunteer Applications
 - Medical Releases & Injury Policy for league
 - Boundary Maps
 - At least 3 proofs of residency within boundaries date or in force between February 1, 2022 and February 1, 2023
 - Financial Statement
 - Tryout / Draft explanation
 - Tournament Team selection method
 - Board approved local league rules and guidelines







Use of Websites



In conjunction with Dick's Sporting
Goods, Sports Connect (formerly Blue
Sombrero an affiliate of Dick's) offers
free web hosting which includes free
online Registration and League
Management tools for Little League
Baseball & Softball. Webhosting by
Sports Connect is not a requirement but
it can and does make the process easier,
simpler (and cheaper).





Use of Websites



Use of the Little League trademarks, logos and links to www.LittleLeague.org are permitted on league web sites, but Little League reserves the right to review any web site that uses its trademarks and logos. If content is deemed inappropriate, the league will be required to remove the offending content.





Out of Boundary Player?

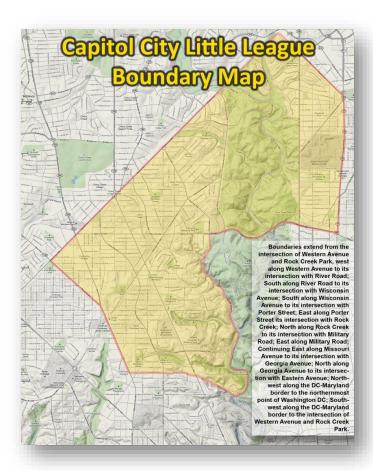
- What does your Board need to do now??
- 1. Does he/she qualify for a:
 - Regulation II(d) waiver (form provided)
 - Regulation IV(h) waiver (form provided)
- 2. If they DO NOT qualify for either waiver, provide them with contact information for their proper league and they must register there.
- 3. Does the Board wish to request a Charter Committee waiver?
 - Must forward written request with supporting documentation and comment from league where player resides.
 - SE Region Waiver Website







Regulation II (a)

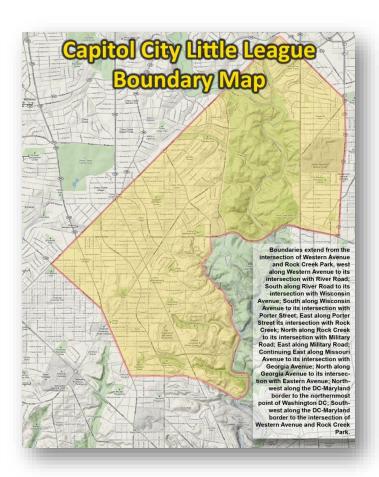


- Regulation II(a) Each league shall determine actual boundaries of the area from WITHIN which it shall select players.
- Only those participants whose residence or physical location of the school where they attend is within the boundaries of the league shall be eligible to participate. Residence, for the purposes of this regulation, is defined in "Residence Eligibility Requirements" in the Rule Book.





Regulation II (a)



 These boundaries MUST be described in detail AND shown on a map when making application for charter. The local Little League boundaries shall be the boundaries for all divisions of play.





Regulation II (d)

- Player within any divisional status may be retained after either moving or having boundaries changed.
- Siblings whose brother/sister meet the above criteria may also be retained.
 - Player may be retained for the remainder of their Little League career.
 - NOTE: A player who qualifies and elects not to participate for a season may not be retained in subsequent seasons.

League Pro	me: esident:	(Please Print)	League ID#:						
Division: (Check One)	□ Baseball □ Softball	Level: (Check One)	☐ Tee Ball ☐ Minor League	☐ Major League ☐ Intermediate		☐ Junior Leagu☐ Senior Leagu☐ Big League			
Player's Na	ime:		(Please Print)		(Date of	Birth)			
1. Former	Address Within	Boundaries:	Street	City	State	Zip			
2. School I	ocation Within	Boundaries:	Street	City	State	Zip			
Verificatio	n: League Pres	ident:				(Please Print)			
	District Administrator		Signature	Da	Name				
			Signature	Da	ite	Name			
Regulation I insufficient, including bu	I(d) now shows th then Little League I t not limited to pla eague Baseball, Inc	at the previously Baseball, Incorpo yers, coaches, lea orporated.	nently finds that the infor r submitted information/orated reserves the right to gue officials and/or the learn this form and supportinger.	locumentation was falsi impose sanctions and/o ague which could result	fied, misrep or penalties o in suspensio	resented or on all appropriate parti on and/or terminations			





Form Processing

Processing Procedure:

- League president completes form and verifies the player meets the conditions of Regulation II (d) or a IV(h).
- League president must compile residency requirement documentation from previous residence.
- DA verifies documentation meets the Regulation.
- League maintains form and documentation (qualifying address) for duration of players career & provides copy to parent.
- If player is selected to the tournament team, the form and residency documentation must be carried with tournament packet





Regulations I (b) and I (c) 8 & 9



Little League Baseball, Incorporated ("LLB") requires each of its local leagues to conduct a nationwide background check in conjunction with the submission of a Little League Volunteer Application for all managers, coaches, Board Members, and any other persons, volunteers and/or hired workers who provide regular services to a league or have repetitive access to, or contact with, players or teams.





Appointments

Managers / Coaches / Umpires



- Committees screen those willing to serve
- President appoints at his/her discretion with Board approval
- Coaches new TO THAT TEAM shall not be named until after the draft (keeper division(s))





Appointments

Managers / Coaches / Umpires



- No manager, coach or umpire has tenure
- DO NOT give a reason to a manager, coach or umpire for not re-appointing or re-approving that person
- Plan to send managers, coaches and umpires to clinics and seminars
- Conduct Manager, Coach, and Umpire Training





Education & Training

- Coach Resource Center
- Baseball and Softball
- Videos and Articles
- Teaching the Skills
- Drills and Practice
 Plans
- Team Organization
- Involving Parents



www.LittleLeague.org/university/coaches





Education & Training



www.LittleLeague.org/university/umpires

- Umpire Resource Center
- Free to all Chartered Leagues
- Updated Regularly
- Features both video and text based articles as well as the latest Little League news
- Content specific areas for baseball and softball; plate and base umpires; and 60' and 90' diamonds

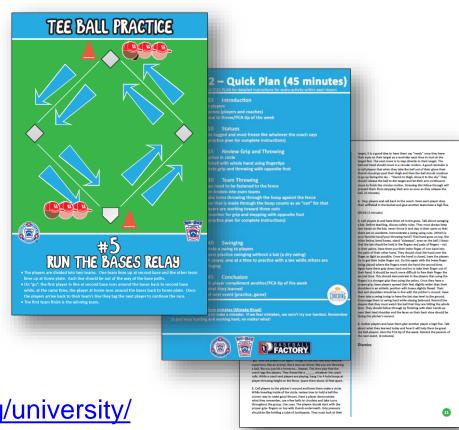




Tee Ball Program

- LittleLeague.org/Teeball
- Free 10 Week Program
- Skills, Drills and Practice Plans
- Available on Little League University
- Also available by download

https://www.littleleague.org/university/ articles/little-league-tee-ball-program/







Coach (Machine) Pitch Program



Practice Plans

Free 12 Week Program

Picks up where the Tee Ball Program leaves off

https://www.littleleague.org/universit y/articles/the-little-league-coachpitch-program/

Available from LLU and direct download





Education & Training Partners

- Partnered to provide a framework and tools for local volunteers to develop a culture of positive, character-building competition.
- Great content on LittleLeague.org
- Free parent course to help create a healthy atmosphere for players and parents alike.
- Special pricing on Double Goal Coaching Course
- Little League Diamond Leader Training, focused on social and emotional learning of children, at
 - www.LittleLeague.org/DiamondLeader
- PCA, Big Al Baseball, Softball Excellence...
- And don't forget Concussion Awareness!













League Structure Scheduling



- Decide league's age structure
- Determine number of players returning
- Always look toward expanding the Major Divisions
- Decide on method for expansion
- Ensure small divisions have somebody to play
- 12-year-old Regulation for Majors/Junior Softball and Majors/50-70 Baseball





League Structure Scheduling



- Decide on method for expansion
- Ensure small divisions have somebody to play
- 12-year-old Regulation for Majors/Junior Softball and Majors/50-70 Baseball





Regulation IV – Softball

- Local Board of Directors annually determines alignment for divisions
- Age determination date for SOFTBALL is December 31
 - The player's 'league age' for the current season is the age she was on 31 December

Softball League Age	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
**Tee Ball Division															
Tee Dail Division															
**Minor League Division		##							##						
Little League (Major) Division															
Junior League															
Senior League															
Big League															

**-These divisions may be sub-divided ##-May participate in this division under specific circumstances.





Regulation IV – Baseball

- Local Board of Directors annually determines alignment for divisions
- Age determination date for BASEBALL is August 31/September 1
 - The player's 'league age' for the current season is the age he/she is on 31 August

Baseball League Age	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
**Tee Ball Division															
**Minor League Division		##							##						
		****							###						
Little League (Major) Division															
Intermediate (50-70) Division															
Junior League															
Senior League															
Big League															

**-These divisions may be sub-divided ##-May participate in this division under specific circumstances.





Spring







Double Checking Eligibility

Sample letter to parents of a child who is to return to a Major Division team, but has not yet signed up.



Our records show that you have not signed up your child, Billy Smith, who was a member of the Blue Jays last season.

We must inform you that if Billy is not signed up by Feb. 20 (draft day), he will be released from his team and may not be permitted to participate at Hometown Little League until next year.

Please call the Player Agent, Thomas Jefferson, at 555-6789, as soon as possible, and let us know if he is going to play this season.

- Do this BEFORE tryouts
- Ensure no ineligible player is drafted or placed on a team.
- Contact all players returning to Major Division teams who have not signed up.
- Get statement from the parent(s) if they are not planning to return to your program.







Player Tryouts

- Review league division eligibility
- Prepare a tryout list
 - Assign numbers to players
 - Organize by division
 - Draft numbers affixed to player for identification
- Provide copies to Managers / Coaches in attendance
- Have multiple tryouts

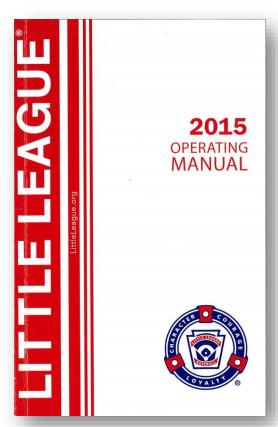




The Draft

Leagues must utilize draft methods outlined in the Operating Manual:

- Plan A existing teams from previous season remain intact with selection of new players being completed in a round-table format
- Plan B Total Redraft redraft of previous season teams
- Plan C Blind Draft







Rosters

- Player, manager and coach data must be submitted to Little League International by April 1, 2023 or team rosters by June 1, 2023.
- Recommended method of use: Little League Data Center







Rosters

- A player who is injured must be on a roster at Headquarters to be covered by Little League insurance.
- Rosters may be computergenerated and hard copy forwarded.
- A player who is injured must be on a roster at Headquarters to be covered by Little League insurance.
- Rosters may be computergenerated and hard copy forwarded.







Scheduling Games

	2023	
JANUARY 2023	FEBRUARY 2023	MARCH 202
JANUARY 2023	1 2 3 4	1 -2 -3 -4
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15 - 16 - 17 - 18 - 19 - 20 - 21 -	12-13-14-15-16-17-18-	12 - 13 - 14 - 15 - 16 - 17 - 18
22-23-24-25-26-27-28-	19-20-21-22-23-24-25-	19 20 21 22 23 24 25
29-30-31-	26-27-28-	26-27-28-29-30-31-
APRIL 2023	MAY 2023	JUNE 202:
2 -3 -4 -5 -6 -7 -8 -	7 -8 -9 -10-11-12-13-	4-5-6-7-8-9-10
9 - 10 - 11 - 12 - 13 - 14 - 15 -	14-15-16-17-18-19-20-	11-12-13-14-15-16-17
16-17-18-19-20-21-22-	21 22 23 24 25 26 27	18 19 20 21 22 23 24
23 24 25 26 27 28 29 30	28-29-30-31-	25 26 27 28 29 30
JULY 2023	AUGUST 2023	SEPTEMBER 202
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9 10 11 12 13 14 15	13 14 15 16 17 18 19	10 11 12 13 14 15 16
16 17 18 19 20 21 22	20 21 22 23 24 25 26	17 18 19 20 21 22 23
23 24 25 26 27 28 29 30 31	27 28 29 30 31	24 25 26 27 28 29 30
OCTOBER 2023	NOVEMBER 2023	DECEMBER 202
8 -9 -10 -11 -12 -13 -14	5 -6 -7 -8 -9 -10 -11 -	3-4-5-6-7-8-9
15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16
22 - 23 - 24 - 25 - 26 - 27 - 28 -	19 20 21 22 23 24 25	17 18 19 20 21 22 23
29 - 30 - 31 -	26-27-28-29-30	24 25 26 27 28 29 30
29 30 31	20 21 26 29 30	31-

- Discretion of the local Board of Directors
- Schedule more than the minimum games for each team
- Allow for "rain-dates"
- Sunday games are OK
- Strive to make up Intraleague and Interleague games
- Season must be completed by the day before the respective Tournament begins. However, Tournament Teams may be announced June 1st but ONLY after verification of player eligibility and availability.





Scheduling Games

How to Handle Interleague Play



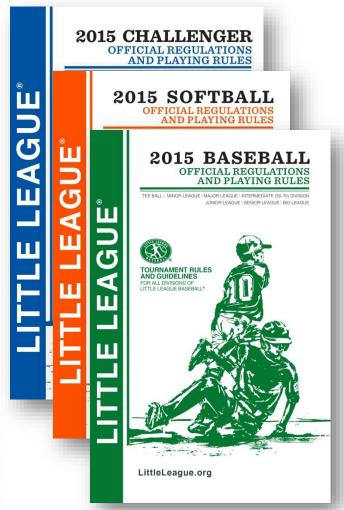
- Must have an approved
 Interleague Play form signed by all
 League Presidents participating
 and DA, <u>prior</u> to any games played.
- Recommend that an *Interleague*Committee be created with one representative from each league participating along with a District Staff representative.
- Recommend that Interleague
 Ground Rules be created prior to
 any games played.





Charter Committee Waivers

Reasons for requesting a Charter Committee Waiver



- Out of Boundary (Regular Season/Tournament)
- Less than 60% participation for Tournament
- Tournament Team Manager or Coach not rostered in Regular Season
- Merge/Split leagues
- Special Games with non-Little League teams
- Modify Playing Rule/Regulation
- Alternate Draft method





Charter Committee Waivers

Process

- Local League Board votes whether or not to request waiver
- If Board votes to request a waiver, the President writes a letter, detailing the request and submits to SER Waiver Website. Supporting documents are attached and the DA is notified by the website
- DA provides his/her recommendation and indicates such in the Waiver Website







Charter Committee Waivers

Process

- Regional Office presents their case(s) to the Charter Committee
- Charter Committee will inform Regional Office
- Regional Office informs the DA
- DA informs the local league







Regulation IV (j)

- Establishes a deadline for waiver requests regarding player eligibility.
 - Regulation IV(j) <u>Any request for a</u>
 waiver pertaining to the eligibility of a
 player must be submitted in writing, by
 the President of the local Little League
 through the District Administrator, to
 their respective Regional Director not
 later than June 1st of the current year.
 Requests submitted after that date will
 not be considered.





Summer







Selection of Tournament Teams

Method of selection determined by the local BOD

Recommended Method

Criteria for Selection

- Eligibility
- Availability
- Ability

Groups Voting

- Players in that Division
- Managers in that Division
- Coaches in that Division
- Volunteer Umpires
- Board of Directors





Team/League Eligibility

- To be eligible for Tournament, the following must be accomplished:
 - Charter in division you have Tournament Teams by June 1, 2023.
 - All required waivers submitted and approved prior to June 1, 2023.
 - All Regular Season team rosters submitted to LLI per Regulation IV (g), not later than April 1, 2023.
 - Fees incurred by the league must be paid in full by June 1, 2023.
 - All Combined Teams and Interleague Play requests that involve Tournament requests must be submitted by June 1, 2023.
- Failure to meet any of the above requirements could result in a team or teams being declared ineligible by the Tournament Committee.





Tournament Eligibility Verification



- Eligibility information, including residence for the District winner, will be verified at the district level.
- Eligibility information verified at each tournament level in addition to original screening by the District Administrator.
- Eligibility information required to accompany each team at all levels in case of discrepancy.





Fall



In accordance with Constitution

Annual Meetings – Board Elections – Election of Officers





Second Season/Fall Ball Training and Development

- Same rules and regulations apply, as in Spring season
- Can be conducted on an informal basis
- Great opportunity to introduce new divisions
- Great way to recruit both parents and additional adult volunteers for next year
- Interleague play may roll over from Spring season
- Can use current or following year's age chart
- No additional fees (Includes the \$10.00 / team charter fee)
- Insurance needs to be adjusted if more teams are added in a division than were chartered and insured in the spring season
- Managers and Coaches for TAD must be appointed and approved
- Make sure to do background checks on all new volunteers
- Send in names of new players to Little League International Headquarters